



# Eligibility Change Form – 2018

**Group Name:** Commonwealth of Kentucky # 20108 **KY Company Name** \_\_\_\_\_

**Enrollee Name:** \_\_\_\_\_ **SS#** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**OR Payroll ID** \_\_\_\_\_

**1) Enrollee Changes:**

Name (enrollee): **From:** \_\_\_\_\_

**To:** \_\_\_\_\_

**Address To:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Telephone To:** ( ) \_\_\_\_\_

**Dependents Changes:**

**Add:**

Name \_\_\_\_\_ Birth Date \_\_\_/\_\_\_/\_\_\_ Male \_\_\_ Female \_\_\_

Name \_\_\_\_\_ Birth Date \_\_\_/\_\_\_/\_\_\_ Male \_\_\_ Female \_\_\_

Name \_\_\_\_\_ Birth Date \_\_\_/\_\_\_/\_\_\_ Male \_\_\_ Female \_\_\_

**Delete:**

Name \_\_\_\_\_ Birth Date \_\_\_/\_\_\_/\_\_\_ Male \_\_\_ Female \_\_\_

Name \_\_\_\_\_ Birth Date \_\_\_/\_\_\_/\_\_\_ Male \_\_\_ Female \_\_\_

Name \_\_\_\_\_ Birth Date \_\_\_/\_\_\_/\_\_\_ Male \_\_\_ Female \_\_\_

**2) Terminate Coverage (Reason)** \_\_\_\_\_

\_\_\_\_\_ **Date of Termination** \_\_\_/\_\_\_/\_\_\_

**3) Reinstate Coverage (Reason)** \_\_\_\_\_

\_\_\_\_\_ **Effective Date of Reinstatement** \_\_\_/\_\_\_/\_\_\_

**4.) Plan Change** (available after one year):

**DENTAL**

**From:**

Employee Bronze

Employee Gold

**To:**

Employee Bronze

Employee Gold

Retiree (see Agency Administrator)

**Plan Change** (available after one year):

**VISION**

**From:**

Employee

**To:**

Retiree (see Agency Administrator)

**New Premium Deduction:**

**\$** \_\_\_\_\_

**(Note: Check payroll deduction for correct deductions amount.)**

**5) Other (Explain)** \_\_\_\_\_

**Effective Date of Change:** \_\_\_/\_\_\_/\_\_\_ **(DATE MUST BE THE 1<sup>ST</sup> OF THE TERMINATION MONTH)**

**Signature** \_\_\_\_\_

Authorized party (enrollee, administrator, etc.)

**Fax Changes to: Krol Insurance Agency 502-875-3615**